

**Summit County Combined General Health District  
Board of Health Meeting  
Thursday, May 9, 2024 – 5 p.m.  
Boardroom – Building A**



**Public Conference: 330 926 5796; ID#74883**

**MINUTES**

**Vacant Position Tracking**

*Donna Skoda, MS, RD, LD, Health Commissioner (See Enclosure.)*

**A. Welcome of Persons Present**

**B. Call to Order** – *Dr. Mamonis called the meeting to order at 5:00 p.m.*

**C. Board Member Roll Call:**

<b>Patricia Billow</b>	<i>01/01/2022 -12/31/2025</i>	<i>Present</i>
<b>Dr. Patrick Blakeslee</b>	<i>05/11/2023-12/31/2025</i>	<i>Present</i>
<b>Todd Burdette</b>	<i>03/21/2022-03/20/2027</i>	<i>Present</i>
<b>Chief Lee Chafin</b>	<i>01/01/2024-12/31/2027</i>	<i>Present</i>
<b>Dr. Catherine Cook</b>	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
<b>Dominic Cugini</b>	<i>04/01/2023-03/31/2027</i>	<i>Arrived After Roll Call</i>
<b>Dr. Roberta DePompei</b>	<i>01/01/2024-12/31/2027</i>	<i>Present</i>
<b>Barry Ganoe</b>	<i>04/01/2024-03/31/2027</i>	<i>Present</i>
<b>Krisi Gindlesperger</b>	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
<del><b>Mary Jo Goss</b></del>	<del><i>01/01/2023 -12/31/2026</i></del>	<del><i>Excused Absent</i></del>
<b>Dan Karant</b>	<i>01/01/2021-12/31/2025</i>	<i>Present</i>
<b>Janel Koellner</b>	<i>02/09/2023-03/31/2025</i>	<i>Present</i>
<i>City of Reminderville Vacancy</i>	<i>05/09/2023-12/31/2027</i>	<i>Vacancy</i>
<b>Dr. Aleksandra Mamonis</b>	<i>01/01/2024-12/31/2027</i>	<i>Present</i>
<b>Jeffrey Snell</b>	<i>04/01/2022-03/31/2026</i>	<i>Present</i>
<b>Marco Sommerville</b>	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
<b>Karen Talbott</b>	<i>01/01/2023-12/31/2026</i>	<i>Present</i>
<b>Dr. Kenneth Varian</b>	<i>04/28/2022-12/31/2024</i>	<i>Present</i>
<b>Sheila Williams</b>	<i>01/01/2022-12/31/2025</i>	<i>Present</i>

*Others present: Tonia Burford, Nicole Bradley, Angela Burgess, Joanne Emery, Eric Flint, Cory Kendrick, Clay Knapp, Marlene Martin, Dawn Meyers, Brenda Pickle, Ali Rogalski, Dave Shinn, Dr. Erika Sobolewski, Shaleeta Smith, Donna Skoda, and Irv Sugerman.*

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*MINUTES*

**D. Approval of the Minutes of the Regular Board Meeting**

**Motion by Mr. Ganoë, seconded by Mr. Karant to approve the Board of Health meeting minutes from April 11, 2024.**

*Approved by voice vote.*

**E. Public and Staff Comments (three minute maximum.) – None.**

**F. Reading of Schedule E – Late Filings**

**Motion by Ms. Koellner, seconded by Dr. Varian to accept Schedule E – Late Filings:**

**SCHEDULE A – PERSONNEL:**

**Approve the retirement of Ruthe Guttman, Public Health Aide, \$23.11 per hour, effective May 31, 2024 (Ruthe started her career at Akron Health Department in May of 1999, retiring after 25 years of service within various public health programs.)**

*Approved by voice vote.*

**Motion by Ms. Billow, seconded by Mr. Ganoë to give a resolution to Ruthe Guttman, Public Health Aide, for 25 years of public health service.**

*Approved by voice vote.*

**G. Motion by Ms. Talbott, seconded by Ms. Williams to adopt Resolution No. 014-24, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda.”**

<b>Schedule A</b>	<b>Personnel</b>
<b>Schedule B</b>	<b>Employee Training and Travel Expenses</b>
<b>Schedule C</b>	<b>Contracts</b>
<b>Schedule D</b>	<b>Finance</b>
<b>Schedule E</b>	<b>Late Filings</b>

*Approved by voice vote.*

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## MINUTES

### H. Health Commissioner's Report

1. Accreditation.
2. The Human Resources Committee will meet immediately after the May 9, 2024 Board Meeting in Command Control.
3. The Governance Committee will meet immediately after the July 11, 2024 Board Meeting in the Boardroom.

### I. Fiscal Report

1. Budget Commission Meeting Overview – Thursday, April 18, 2024.
2. Monthly Reports Update.

### J. Board Committee Reports

1. Community Health & Wellness – Dr. Kenneth Varian
2. Financial Operations -- No Report.
3. Governance Committee – No Report.
4. Human Resources – No Report.
5. Strategic Planning – No Report.

### K. Environmental Report

1. Motion by Mr. Snell, seconded by Mr. Ganoe, to adopt Resolution No. 015-24 entitled, "Resolution Amending Regulations for Sewage Treatment Systems (STS) under Title Four of the Environmental Health Code of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency" (See Enclosure.)

*Approved by voice vote.*

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- 2. Motion by Mr. Karant, seconded by Ms. Billow, to adopt Resolution 016-24 entitled, “Resolution Amending Regulations for Point of Sale Inspections Under Title Eight of the Environmental Code of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency” (See Enclosure.)**

*Approved by voice vote.*

- 3. Motion by Mr. Ganoë, seconded by Mr. Karant, to adopt Resolution No. 017-24 entitled, “Resolution Terminating Responsibility and Jurisdiction for the Small Flow On-Site Sewage Treatment System Program by Notifying the Ohio Department of Health and the Ohio Environmental Protection Agency, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency” (See Enclosure.)**

*Approved by voice vote.*

**L. Clinical Health/Medical Director’s Report**

- 1. Communicable Disease Report (See Enclosure.)**
- 2. Influenza Surveillance Report (See Enclosure.)**

**M. Miscellaneous Business**

- 1. Motion by Mr. Cugini, seconded by Ms. Gindlesperger, to adjourn into Executive Session at 5:42 p.m.:**
  - a) To conference with an attorney for the Board of Health concerning a dispute involving the Board that is the subject of imminent court action pursuant to ORC 121.22(G)(3); and**
  - b) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to ORC 121.22(G) (1).**

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**Roll Call Vote:**

**Patricia Billow (Aye), Dr. Patrick Blakeslee (Aye), Todd Burdette (Aye), Chief Lee Chafin (Aye), Dr. Catherine Cook (Aye), Dominic Cugini (Aye), Dr. Roberta DePompei (Aye), Barry Ganoe (Aye), Krisi Gindlesperger (Aye), ~~Mary Jo Goss (-)~~, Dan Karant ( ), Janel Koellner (Aye), Dr. Aleksandra Mamonis (Aye), ~~Jeffrey Snell (-)~~, Marco Sommerville (Aye), ~~Karen Talbott (-)~~, Dr. Kenneth Varian (Aye) and Sheila Williams (Aye).**

*Approved by voice vote.*

**Motion by Dr. Cook, seconded by Dr. Varian, to reconvene from Executive Session at 6:16 p.m.**

**Patricia Billow (Aye), Dr. Patrick Blakeslee (Aye), Todd Burdette (Aye), Chief Lee Chafin (Aye), Dr. Catherine Cook (Aye), Dominic Cugini (Aye), Dr. Roberta DePompei (Aye), Barry Ganoe (Aye), Krisi Gindlesperger (Aye), ~~Mary Jo Goss (-)~~, Dan Karant (Aye), Janel Koellner (Aye), Dr. Aleksandra Mamonis (Aye), ~~Jeffrey Snell (-)~~, Marco Sommerville (Aye), ~~Karen Talbott (-)~~, Dr. Kenneth Varian (Aye) and Sheila Williams (Aye).**

*No action taken.*

Handwritten signature of Dawn R. Skot in blue ink.

**Secretary**

Handwritten signature of Aleksandra Mamonis in blue ink.

**President**

**N. The meeting of the Board of Health adjourned at 6:17 p.m.**

**The next meeting of the Board of Health is scheduled Thursday, June 13, 2024 at 5:00 p.m. in the Boardroom- Building A.**