

**Summit County Combined General Health District  
Board of Health Meeting  
Thursday, December 12, 2024 – 5 p.m.  
Boardroom – Building A**



**Public Conference: 330 926 5796; ID#74883**

*MINUTES*

**No Presentation**

**A. Welcome of Persons Present**

**B. Call to Order: 5:05 p.m.**

**C. Board Member Roll Call:**

<b>Patricia Billow</b>	01/01/2022 -12/31/2025
<b>Dr. Patrick Blakeslee</b>	05/11/2023-12/31/2025
<del><b>Todd Burdette</b></del>	<del>03/21/2022-03/20/2027</del> -excused absence
<b>Chief Lee Chafin</b>	01/01/2024-12/31/2027
<b>Dr. Catherine Cook</b>	01/01/2023-12/31/2026
<b>Dominic Cugini</b>	04/01/2023-03/31/2027
<b>Dr. Roberta DePompei</b>	01/01/2024-12/31/2027
<b>Barry Ganoe</b>	04/01/2024-03/31/2027
<del><b>Krisi Gindlesperger</b></del>	<del>01/01/2023-12/31/2026</del> -excused absence
<b>Mary Jo Goss</b>	01/01/2023-12/31/2026
<b>Jennifer Hayes</b>	11/14/2024-12/31/2027 -remote attendance
<b>Dan Karant</b>	01/01/2021-12/31/2025
<b>Janel Koellner</b>	02/09/2023-03/31/2025
<del><b>William Lowery I</b></del>	<del>11/15/2024-12/31/2026</del> -excused absence
<b>Dr. Aleksandra Mamonis</b>	01/01/2024-12/31/2027
<b>Jeffrey Snell</b>	04/01/2022-03/31/2026
<b>Marco Sommerville</b>	01/01/2023-12/31/2026 -remote attendance
<b>Dr. Kenneth Varian</b>	01/01/2025-12/31/2026
<del><b>Sheila Williams</b></del>	<del>01/01/2022-12/31/2025</del> -absent

*Others present: Christopher Barker, Tonia Burford, Angela Burgess, Jarrod Cochoy, Joanne Emery, Cory Kendrick, Clay Knapp, Marlene Martin, Dawn Meyers, Dr. Erika Sobolewski*

**D. Approval of the Minutes of the Regular Board Meeting**

**Motion by Mr. Karant, seconded by Mr. Chafin to approve the Board of Health meeting minutes from November 14, 2024. Approved by voice vote. Mr. Ganoe and Mr. Cugini abstained.**

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**E. Public and Staff Comments** *(three minute maximum.) None*

**F. Reading of Schedule E – Late Filings: None**

~~Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept Schedule E – Late Filings.~~

**G. Motion by Mr. Karant seconded by Mr. Chafin to adopt Resolution No. 037-24, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda.”**  
*Approved by voice vote.*

Schedule A	Personnel
Schedule B	Employee Training and Travel Expenses
Schedule C	Contracts
Schedule D	Finance
Schedule E	Late Filings

**H. Health Commissioner’s Report:** *Chris Barker provided the following updates/announcements.*

- 1. Dr. Varian reappointed to the Board of Health.**  
*General announcement of Dr. Varian serving through 2028.*
- 2. SB62 Update.**  
*Discussion regarding legislation the board had been provided information on earlier in December.*
- 3. Property Proposal.** *Discussion about property under review.*
- 4. Presentation of 2025 Budget** *(See Enclosure.) Overview provided of the 2025 Budget.*
- 5. Motion by Ms. Billow seconded by Dr. DePompei, to adopt Resolution No. 034-24 entitled, “Annual Appropriation for District Health 2025”** *(See Enclosure.)*  
*Approved by voice vote.*
- 6. Motion by Ms. Goss, seconded by Ms. Cook to adopt Resolution No. 035-24 entitled, “Salary Increase Resolution”** *3% percent for all non-bargaining employees subject to the maximum pay levels identified for each pay range effective December 16, 2024, according to the Board of Health Salary Classification Schedule [See Enclosure].)*  
*Approved by voice vote. Mr. Snell abstained.*
- 7. Motion by Ms. Goss, seconded by Mr. Ganoe, to approve the Observance of Legal Holidays for the Year 2025.** *Approved by voice vote.*

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**I. Fiscal Report**

- 1. Motion by Dr. DePompei, seconded by Mr. Ganoë, to adopt Resolution No. 036-24 entitled, "Resolution Authorizing Routine Expenses for 2025."**  
*Approved by voice vote.*
- 2. Motion by Mr. Karant, seconded by Mr. Cugini, to adopt Resolution No. 038-24 entitled, "Pre-Approval of Grant Fund Transfers Resolution for 2025."**  
*Approved by voice vote.*
- 3. Monthly Reports Update.**

**J. Board Committee Reports**

- 1. Community Health & Wellness – No Report**
- 2. Financial Operations – Ms. Billow reported that four of the items of discussion from November's committee meeting had been addressed at the current meeting. The final item was no longer an issue of discussion as applicable ORC had been identified.**
- 3. Governance Committee – Mr. Karant reported that the Board's current President and President Pro-Tem were recommended to continue in their roles for 2025. Additionally, that there had been no complaints levied against any board members. Discussion about committee structure changes took place and will be addressed in the coming year. Due to the short tenure of the new Health Commissioner, it was recommended that the annual evaluation be deferred until next year reflecting a full year of service in the role, but the Medical Director's review would be completed on schedule. Finally, Mr. Karant provided a reminder that a non-board member is needed to take minutes at committee meetings.**
- 4. Human Resources – No Report**
- 5. Strategic Planning – No Report**

**K. Environmental Health**

- 1. Motion by Mr. Ganoë, seconded by Dr. Cook to adopt Resolution No. 028-24 entitled, "Resolution Amending Chapter 101 "Fees" Under Title One of the Environmental Health Code of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency" effective January 1, 2025. (See Enclosure.)**  
*Approved by voice vote.*

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**L. Clinical Health/Medical Director's Report**

- 1. Second Reading of Resolution entitled, "Resolution Adopting the Clinical Health Fee Schedule for the year 2025 of the Summit County Combined General Health District, Repealing Resolutions Inconsistent Therewith and Declaring it an Emergency effective January 13, 2025 (See Enclosure.)"**
- 2. Communicable Disease Report (See Enclosure.)**
- 3. Influenza Surveillance Report (See Enclosure.)**  
*Dr. Sobolewski responded to questions regarding bird flu concerns.*

**M. Miscellaneous Business**

- 1. Ms. Goss requested information regarding harm reduction programming that has been offered by Summit County Public Health in the Barberton Community. Cory Kendrick addressed her inquiries.**
- 2. Motion by Mr. Snell, seconded by Dr. Cook to adjourn into Executive Session at 5:33 p.m.:**
  - a) To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.**  
*Underlined section above of ORC 505.10 was read aloud by Mr. Snell prior to the roll call.*

**Roll Call Vote:**

**Patricia Billow (Aye), Dr. Patrick Blakeslee (Aye), ~~Todd Burdette (-)~~, Chief Lee Chafin (Aye), Dr. Catherine Cook (Aye), Dominic Cugini (Aye), Dr. Roberta DePompei (Aye), Barry Ganoe (Aye), ~~Krisi Gindlesperger (-)~~, Mary Jo Goss (Aye), ~~Jennifer Hayes (-)~~, Dan Karant (Aye), Janel Koellner (Aye), ~~William Lowery (-)~~, Dr. Aleksandra Mamonis (Aye), Jeffrey Snell (Aye), ~~Marco Sommerville (-)~~, Dr. Kenneth Varian (Aye) and ~~Sheila Williams (-)~~.**

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**AGENDA**

**Motion by Mr. Karant, seconded by Mr. Snell, to reconvene from Executive Session at 5:48 p.m.**

**Patricia Billow (Aye), Dr. Patrick Blakeslee (Aye), ~~Todd Burdette (-)~~, Chief Lee Chafin (Aye), Dr. Catherine Cook (Aye), Dominic Cugini (Aye), Dr. Roberta DePompei (Aye), Barry Ganoe (Aye), ~~Krisi Gindlesperger (-)~~, Mary Jo Goss (Aye), ~~Jennifer Hayes (-)~~, Dan Karant (Aye), Janel Koellner (Aye), ~~William Lowery (-)~~, Dr. Alexandra Mamonis (Aye), Jeffrey Snell (Aye), ~~Marco Sommerville (-)~~, Dr. Kenneth Varian (Aye) and ~~Sheila Williams (-)~~.**

*No action was taken.*

*Additional inquiries regarding the harm reduction program were presented and Cory Kendrick provided the information requested.*

**N. Meeting adjourned at 5:53 p.m.**

A handwritten signature in blue ink, appearing to be 'Chris B...', written over a horizontal line.

**Secretary**

A handwritten signature in blue ink, appearing to be 'Alex M...', written over a horizontal line.

**President**

**The next meeting of the Board of Health is scheduled for Thursday, January 9, 2025 at 5:00 p.m. in the Boardroom- Building A.**