

**Summit County Combined General Health District  
Board of Health Meeting  
Thursday, September 12, 2024 – 5 p.m.  
Boardroom – Building A**



**Public Conference: 330 926 5796; ID#74883**

*MINUTES*

**Creating Healthy Communities Grant**

*Shelby Mills, M.S., CHES – Public Health Coordinator*

**A. Welcome of Persons Present**

**B. Call to Order: 5:12 pm**

**C. Board Member Roll Call:**

<del>Patricia Billow</del>	<del>01/01/2022-12/31/2025</del>	<del>excused absence</del>
Dr. Patrick Blakeslee	05/11/2023-12/31/2025	
<del>Todd Burdette</del>	<del>03/21/2022-03/20/2027</del>	<del>excused absence</del>
Chief Lee Chafin	01/01/2024-12/31/2027	
Dr. Catherine Cook	01/01/2023-12/31/2026	
Dominic Cugini	04/01/2023-03/31/2027	
Dr. Roberta DePompei	01/01/2024-12/31/2027	
Barry Ganoe	04/01/2024-03/31/2027	
<del>Krisi Gindlesperger</del>	<del>01/01/2023-12/31/2026</del>	<del>excused absence</del>
<del>Mary Jo Goss</del>	<del>01/01/2023-12/31/2026</del>	<del>excused absence</del>
Dan Karant	01/01/2021-12/31/2025	
Janel Koellner	02/09/2023-03/31/2025	
City of Reminderville Vacancy	05/09/2023-12/31/2027	
Dr. Alexandra Mamonis	01/01/2024-12/31/2027	
Jeffrey Snell	04/01/2022-03/31/2026	
<del>Marco Sommerville</del>	<del>01/01/2023-12/31/2026</del>	<del>excused absence</del>
Karen Talbott	01/01/2023-12/31/2026	
Dr. Kenneth Varian	04/28/2022-12/31/2024	
Sheila Williams	01/01/2022-12/31/2025	

*Others present: Angela Burgess, Tonia Burford, Jarrod Cochoy, Joanne Emery, Luanne Holliday, Cory Kendrick, Clay Knapp, Dawn Meyers, Shelby Mills, Dr. Erika Sobolewski, Shaleeta Smith, Donna Skoda  
Guests: None*

**D. Approval of the Minutes of the Regular Board Meeting**

**Motion by Mr. Karant, seconded by Mr. Ganoe to approve the Board of Health meeting minutes from August 15, 2024.**

*Motion carried on voice vote.*

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**E. Public and Staff Comments** *(three minute maximum.)*

**F. Reading of Schedule E – Late Filings :**

**Personnel**

- 1. Approve the promotion of Brittney Harris, Student/ Temporary Help/ Mosquito Program, part-time, \$15.50 per hour, to Public Health Aide, full-time, \$ 19.00 per hour, full-time, effective September 23, 2024.** *(Brittney has a BS in Public Health from Kent State University and has been working in the Mosquito program since May of 2023. Brittney will be working in the WIC Program.)*
- 2. Approve the change of status of Diana Ruzic, Project Specialist to Environmental Health Specialist-in-Training with no change in pay effective September 23, 2024.** *(Diana has a Master's degree in Public Health from Kent State University and has been working in the Epidemiology program since June of 2022. She will be working in the Food & Recreation program.)*
- 3. Approve the resignation of Tania Pittman, Public Health Aide, effective September 6, 2024.** *(Tania joined SCPH in August of 2024. She worked in the WIC program.)*

**Motion by Mr. Karant, seconded by Ms. Williams to accept Schedule E – Late Filings.**  
*Motion carried on voice vote.*

**G. Motion by Ms. Koellner, seconded by Mr. Cugini to adopt Resolution No. 026-24, entitled “Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda.”**

*Motion carried on voice vote.*

<b>Schedule A</b>	<b>Personnel</b>
<b>Schedule B</b>	<b>Employee Training and Travel Expenses</b>
<b>Schedule C</b>	<b>Contracts</b>
<b>Schedule D</b>	<b>Finance</b>
<b>Schedule E</b>	<b>Late Filings</b>

**H. Health Commissioner’s Report** *–Donna provided updates on the following items.*

- 1. Township Association of Summit County dinner/meeting recap.**
- 2. Summit County Children Services levy endorsement**
- 3. Committee Meetings**

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**4. Construction Update**

*Donna responded to a question regarding any anticipated or observed issues for the Public Health Department in relationship to our immigrant and refugee populations and current discourse regarding Springfield, Ohio. At this time, no unusual issues have been noted.*

**Motion by Mr. Cugini, seconded by Mr. Ganoë to express the Board of Health's endorsement and support for the upcoming Summit County Children Services' levy.**  
*Motion carried on voice vote.*

**I. Fiscal Report**

**1. Monthly Reports Update.**

**J. Board Committee Reports**

- 1. Community Health & Wellness – No Report**
- 2. Financial Operations -- No Report**
- 3. Governance Committee – No Report**
- 4. Human Resources – No Report**
- 5. Strategic Planning – No Report**

**K. Environmental Health – No Report**

- 1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt Resolution No. 27-24 approving and granting the issuance of a variance for Renee Aoyama at 768 Point Drive, Coventry Township, Parcel I.D. 19-06278, Summit County, Ohio, 44319 for the installation of a new sewage treatment system. This variance request was withdrawn.**

**L. Clinical Health/Medical Director's Report**

- 1. Communicable Disease Report (See Enclosure.)**
- 2. Vector Borne Surveillance Report (See Enclosure.)**

*Dr. Sobolewski answered questions regarding mosquito borne disease (no cases of WNV in Ohio), Listeria concerns with Boar's Head deli meats (no cases in our jurisdiction), and status of COVID vaccine (still waiting on ample supply).*

**M. Miscellaneous Business**

- 1. Motion by Mr. Snell, seconded by Mr. Karant, to adjourn into Executive Session at 5:36 p.m.:**
  - a) To conference with an attorney for the Board of Health concerning a dispute**

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involving the Board that is the subject of imminent court action pursuant to ORC 121.22(G)(3); and

- b) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to ORC 121.22(G) (1).

### Roll Call Vote:


~~Patricia Billow (-)~~, Dr. Patrick Blakeslee (yea), ~~Todd Burdette (-)~~, Chief Lee Chafin (yea), Dr. Catherine Cook (yea), Dominic Cugini (yea), Dr. Roberta DePompei (yea), Barry Ganoe (yea), ~~Krisi Gindlesperger (-)~~, ~~Mary Jo Goss (-)~~, Dan Karant (yea), Janel Koellner (yea), Dr. Alexandra Mamonis (yea), Jeffrey Snell (yea), ~~Marco Sommerville (-)~~, Karen Talbott (yea), Dr. Kenneth Varian (yea) and Sheila Williams (yea).

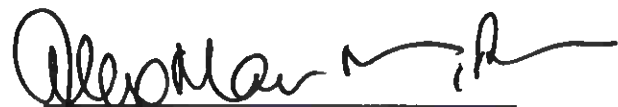
Motion by Dr. Mamonis, seconded by Dr. DePompei, to reconvene from Executive Session at 6:00 p.m.

~~Patricia Billow (-)~~, Dr. Patrick Blakeslee (yea), ~~Todd Burdette (-)~~, Chief Lee Chafin (yea), Dr. Catherine Cook (yea), Dominic Cugini (yea), Dr. Roberta DePompei (yea), Barry Ganoe (yea), ~~Krisi Gindlesperger (-)~~, ~~Mary Jo Goss (-)~~, Dan Karant (yea), Janel Koellner (yea), Dr. Alexandra Mamonis (yea), Jeffrey Snell (yea), ~~Marco Sommerville (-)~~, Karen Talbott (yea), Dr. Kenneth Varian (yea) and Sheila Williams (yea).

No Action Taken.

N. Meeting adjourned at 6:01pm

  
Secretary

  
President

The next meeting of the Board of Health is scheduled Thursday, October 10, 2024 at 5:00 p.m. in the **Boardroom- Building A.**